

CALL FOR EXPRESSIONS OF INTEREST N° 001 /HR-ADMIN-10 /TPO-RDC/2023

I. GENERAL INFORMATION ON THE TPO RDC ORGANISATION

Transcultural Psychosocial Organization, TPO in short, is a formerly international non-governmental organization working in the DRC since 2009. With its approach and strategy of sustainability, it has become autonomous and registered since 2015 under **No. Just .112/DP-SK/CA/4065/2015 & No. Just SG/20/794/2016 of F.92/26.639** as an organization under Congolese law in order to continue working in emergencies, transition and development.

TPO-RDC's general objective is to **"Contribute to the improvement of human development by reducing violence and vulnerability"**.

We work with our partners to inspire major change through a community-based approach that emphasizes the use of local structures and aims to achieve immediate and lasting change in the community. Our programs include: mental health, psychosocial care and the fight against sexual and gender-based violence (SGBV); child protection, education, governance, peace and conflict transformation (GTPC); nutrition, food security and access to water, hygiene and sanitation (WASH); environment and sustainable development. We are currently active in 11 provinces of the Democratic Republic of Congo

In the frame of the project "Support for prevention and response to WASH and food assistance needs for People affected by humanitarian crises in the Rural Health Zones of Bunyakiri and Minova in Kalehe Territory, South Kivu province, Democratic Republic of Congo", TPO, has submitted a Monitoring and Evaluation plan, USAID.

To complement and strengthen the M&E plan, TPO is recruiting a consultant to conduct a baseline survey prior to project implementation in order to monitor and compare progress over time.

JOB INFORMATION:

JOB TITLE	CONSULTANT
NAME OF OPEN POSITIONS	1
DUTY STATION	SOUTH KIVU
TYPE OF CONTRACT	CONSULTANCE
PUBLICATION DATE	23/09/2023
CLOSING DATE	02/10/2023



ROLES AND RESPONSABILITIES

The following services will be provided in English. The successful services provider will submit all interim reports, data collection tools, quality assurance documents, draft reports and final reports in electronic format (in accordance with USAID formatting requirements):

- Finalize the detailed work plan, sampling methods based on the agreed sampling approach and analysis method.
- A draft report of the study including data analysis taking into account relevant logical framework indicators, agreed with TPO WASH staff.
- A final report after incorporation of TPO comments in MS Word (USAID formatting requirements),
- All documents produced by the study, including raw data in SPSS, Excel, transcripts in electronic form, etc.
- The consultant will be in charge of presenting significative results to TPO's direction and to the main stakeholders, including the community, in order to obtain their points of view on the critical domains.
- Final Presentation to TPO

I. PROFILES OF THE CONSULTANT

- Proven experience in Project design, planning and monitoring.
- Demonstrated understanding of the sensitivities of data collection and associated risk management.
- Experience in conducting similar types of evaluations, knowledge of WASH and food security interventions with national/international organizations and/or interventions with reputable organizations.
- Ideally, previous experience in the WASH sector.
- Proven skills and experience in statistical and analytical tools/methods.
- Demonstrate adequate capacity to organize and carry out work within deadlines

II. HOW TO APPLY

The technical proposal and the financial one must be submitted electronically or in a sealed envelope. All proposal documents must be written in English.

On the basis of the terms of reference, individual consultants are invited to submit their technical and financial proposals. Technical proposals should include details of methodology, activities, budget, timetable, CVs of experts and their profiles.

Proposals must be submitted no later than 4 p.m. on 2 October 2023 in electronic form to the following address: recrutement@tpordc.org or delivered in a sealed envelope to the TPO DRC National Office at



48 Avenue Hypodrome, Nyalukemba district, Ibanda Commune in the Democratic Republic of Congo, mentioning Base Line Survey WASH-FOOD ASSISTANCE" in the object of the document.

Only shortlisted candidates/organizations will be contacted. TPO reserves the right to reject any or all proposals and is not bound by any legal claim in this respect.

Female candidates are strongly encouraged to apply.

Signed in Bukavu on 19/09/2023

For TPO RDC

Aline MUNGUYENE

Human Resources Manager

